



YOUNG PUBLIC SCHOOL

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BE HONEST – SHOW KINDNESS – RESPECT PEOPLE AND PROPERTY

Dear Parent Helper,

At Young Public School WE LOVE VOLUNTEERS! We appreciate you taking the time to support our students. To enable us to utilise your support, we need all current volunteers to obtain a Working With Children Check. Go to www.kidsguardian.nsw.gov.au/check to apply for the check, **completely free for volunteers**. From the beginning of 2018 we are unfortunately unable to have volunteers who have not had the check processed. Please provide a copy of the cleared check to your child's classroom teacher (or the classroom teacher with whom you work), to allow us to keep a record of your WWCC number. The classroom teacher will then forward a copy to the office. Please call (02) 9286 7219 for more information regarding the check.

Yours sincerely

Edwina Wymer,
Relieving Principal

Need help or assistance?

Telephone: (02) 9286 7219
Email: check@kidsguardian.nsw.gov.au
Visit: www.kidsguardian.nsw.gov.au/check
TIS: 131 450
TTY: 133 677 or 1300 555 727

To apply for a Working With Children Check

- Fill out an online application form at www.kidsguardian.nsw.gov.au/check
- When you have completed the application form, you will receive an Application number (APP) by email.
- Take this Application number and proof of your identity to a NSW motor registry or Service NSW Office. If you are in paid work, you will also need to pay a fee of \$80.
- Your Application number can be used by an employer to verify your Check status. If the outcome of the verification is 'application in progress' you are allowed to begin working with children.
- Once your application has been processed and you are cleared, you will receive your Working With Children Check number (WWC) by email (or post if you do not have an email address).

Already in child-related work as a paid employee or volunteer?

If you are currently in child-related work you will be required to obtain a new Working With Children Check as part of an industry phase-in schedule.

To find out which sector you belong to and when you need to obtain a new Working With Children Check go to www.kidsguardian.nsw.gov.au/check



* Please note it can take up to four weeks for a Working With Children Check to be processed, or longer if a risk assessment is required.

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Name: _____

Date: _____

My Working With Children Check (WWCC) is included with this slip

A WWCC has been provided